Florida Authorizer Bootcamp

Day 2
Today’s Agenda

• **Tuesday, September 15**
  • 1 - 1:50 p.m. – Application Process
  • 1:50 - 2 p.m. – Break
  • 2- 2:50 p.m. – Review Process
  • 2:50 - 3 p.m. – Break
  • 3 - 3:50 p.m. – Decision Making
Application Process

Florida Authorizer Bootcamp
Bootcamp Norms

Remember to mute yourself

Utilize the chat for questions and comments

Respond to the survey
Bootcamp Engagement

We want you to be an active participant!

Group Discussion  
Poll Question  
Authorizer Example  
Chat Question
Session Agenda

- Review Application Timeline
- Review Model Charter Application
- Review High-performing Charter Application
Bootcamp Overview

1. Application Stage
2. Decision Making
3. Review Process
4. Contract Negotiation and Finalization
5. Ongoing Monitoring
6. Annual Report and Site Visits
7. Renewal Process

You are here
Objectives

• Authorizers will review the application timeline for new charter applicants.

• Authorizers will review the model charter application from FDOE and will begin to understand the requirements.

• Authorizers will review the high-performing charter model application from FDOE and will begin to understand the requirements.
Application Cycle

Potential applicants send letter of intent*

December 15

**10 Days to Notify Applicant Denial

February 1

Applications due**

15 Days to Report to FDOE

7 Days to Make Changes

**90 Days to Approve or Deny

Applicant Interviews

Report to FDOE name of applicant, location, projected FTE**

*Varies by district

**F.S. §1002.33
Recommendation — Planning for Applications: Intent to Apply

Although not required in statute, many districts request Letters of Intent (LOIs) from applicants. Why?

• Gives sponsor an idea of the number of applications they may receive

• Helps gather initial information on the location and target population of the school
Model Charter Application

Form IEPC-M1

- Model Florida Charter School Application (Word)
- Model Florida Charter School Application (PDF)

F.S. § 1002.33(6)(b)
Application Components

- Application Cover Sheet
- Executive Summary
- Narrative
- Applicant History Worksheets
- Attachments
  - Assessment of Community Needs*
- Statement of Assurances
- Board Member Information Forms
- Addendum
- Capacity Interview

*Used by some districts, but not required in statute
Narrative Components
Sections 1-11

- Mission, Guiding Principles, and Purpose
- Target Population and Student Body
- Educational Program Design
- Curriculum and Instructional Design
- Student Performance
- Exceptional Students
- English Language Learners
- School Culture and Discipline
- Supplemental Programming
- Governance
- Management and Staffing
Narrative Components
Sections 12-22

- Human Resources and Employment
- Professional Development
- Student Recruitment and Enrollment
- Parent and Community Involvement
- Facilities
- Transportation Service
- Food Service
- School Safety and Security
- Budget
- Financial Management and Oversight
- Start-up Plan
High-Performing Model Charter Application

F.S. § 1002.33(6)(b)

A high-performing charter school system seeking to replicate apply using the FDOE application

Differences compared to other standard application:

• Shorter narrative section (60-page limit)
• Different attachments required
Applicant History Worksheets

• FDOE Form completed (if applicable) by applicant

• Sponsor reviews form to determine whether the applicant has past performance that justifies approval of the application
Board Member Information Forms

Each member of the governing board of the school must complete and sign a Board Member Information Form.
Addendum

Required if:

• Applicant is replicating an existing school

• Applicant is submitting a high-performing replication application (F.S. 1002.331)

• Applicant is proposing to contract with an Education Service Provider
Capacity Interviews

• Applicant presents a plan to the sponsor to demonstrate capacity to operate a high-quality charter school as well as to answer questions on their proposal

• Document information from interview (recording or transcript)

• If used for basis for denial, evidence must be presented

• FACSA Capacity Interview Toolkit for Exceptional Students
Recommendation: Application Checklist

Application Submittal Checklist – includes model application requirements

Includes sponsor-specific requirements

Provides notice of non-substantive concerns to be corrected
Reporting Applications to FDOE

The sponsor shall submit an annual report within 15 days of decision to the Department of Education.

Report includes:

- Number of draft applications received
- Number of final applications received
- Date each application was approved, denied, or withdrawn
- Date each final contract was executed
Recommendation: Technical Assistance to Potential Applicants

In order to strengthen the quality of applications received, authorizers may hold technical assistance events to support potential applicants.

Detailed information on this topic will be covered later in Bootcamp.
Questions?
Reactions?
Ideas?
BREAK

See you in 10 minutes!