



# FACSA Leadership Meeting 2-17-2023

---

*Capacity Interview  
Process OCPS*

# Charter Application Capacity Interviews

The Capacity Interview's purpose is to help provide additional information to inform the Review Committee's determination of the applicant's probability for success.

We hold two interviews with the applicant:

1. Capacity Interview
  2. School Board Work Session
- A team of OCPS staff participates, who are members of the review committee.
  - We use a script with suggested questions.
  - The interview is scheduled for one hour. Applicants receive a formal notice of the meeting(s).
  - The interview is recorded and transcribed as needed for future use. A copy is provided to the applicant.



# The Interview

## **Read into the Record:**

This interview is an opportunity for you to demonstrate your knowledge of the academics, accountability, finance, and governance responsibilities as they relate to your application for a charter school, and your board's working knowledge of the charter process and the requirements of successfully running an independent public school. The questions are open ended, so it is not a quiz of right or wrong answers.

We have a number of questions to go through, so I would ask that your responses be brief and to the point. If an answer is longer than the time allotted, I may ask you to move on to the next question so that we can answer each of the questions. If time allows, you may use the remaining minutes in your interview to summarize or further clarify your responses.

We have a member of our team who will be taking notes on your responses. In addition, we will tape this session to preserve the record. These responses will be shared with members of the charter review committee, the superintendent and the school board. Members of the review process will be given copies of the summary of your responses and copies of the tapes will be made available upon request.

Do you have any questions about the process? If not, let's go ahead and get started.



# Guiding Questions:

- How was your founding board formed?
- What experience does the board have in school operations- will the founding board transition to the governing board?
- What is innovative about your plan? How did you select your target population?
- What is mission of the school and how will your board determine if it is working?



# Guiding Questions continued:

- How does your curriculum plan address your mission and vision? Who assisted you in preparing the curriculum plan? How will you measure the academic growth of your students in correlation to your academic plan?
- What measures have you proposed in your application to involve parents in their child's education and the operation/improvement of the school?
- Have you identified a facility? What is your backup plan? How will your school facilities be funded?





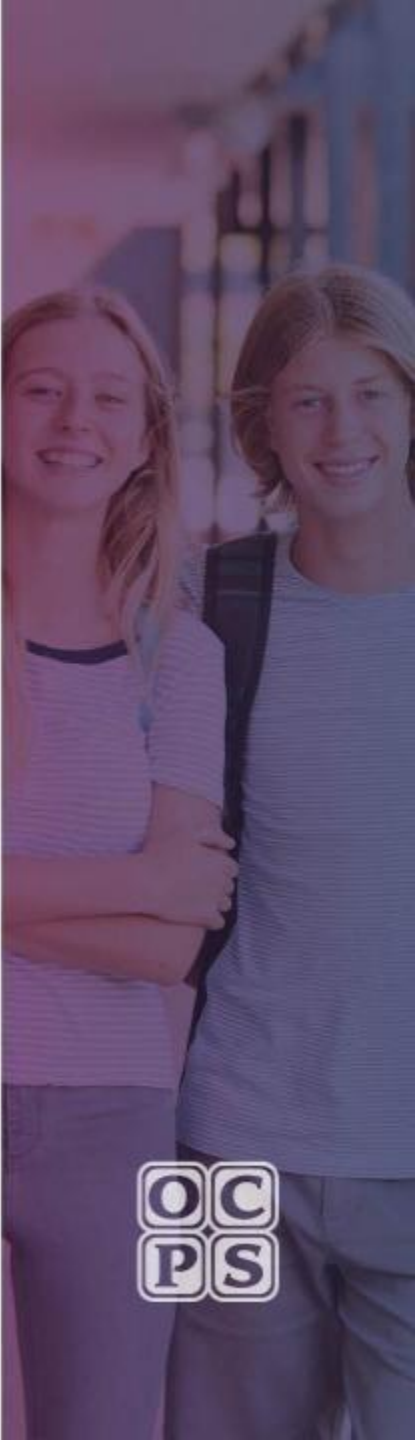
# Guiding Questions continued:

- Are you using a management company? How were they selected? Describe their fee structure and the services they will provide.
- Who will be responsible for submitting the contractual compliance documents to the sponsor?
- Do you feel you have adequately provided a staffing plan that will provide for all curriculum areas and meet the class size requirements?
- Do you have provisions for evaluating administrators? Please describe it.



# Guiding Questions continued:

- Do you have a salary schedule and evaluation instrument for teachers that is in line with Senate Bill 736?
- Do you feel you have provided adequately for ESE and ELL in your staffing plan?
- Do you feel you have accurately estimated costs per students for curriculum materials and supplies?
- Please explain your plan for meeting the safety requirements as outlined in Florida statute. (Statute Reference: 1002.33, 1002.12, 6A-1.0018)





# Guiding Questions continued:

- Do you feel that your budget accurately presents estimated revenue and expenditures that would end each year with a positive balance? Explain why.
- Who assisted you in preparing your budget?
- Do you have any questions for our team?
- **Close Meeting and review next steps for applicant(s).**







**Our Promise. Your Support. Their Success.**

**Our Promise. Your Support. Their Success.**

**Our Promise. Your Support. Their Success.**

